Reference appointments can be made for any University of Saint Francis students, faculty, alumni or staff. Patrons needing a reference appointment should be referred to the appropriate reference librarian if she/he is available.

When a reference librarian is not available, the patron should be given the option of filling out a Request for Reference Appointment form. If the patron prefers, she/he can contact the appropriate reference librarian directly. Business cards for all reference librarians will be kept at both circulation desks with the reference librarians’ contact information. These cards can be distributed to any patron needing assistance.