Interlibrary loan is provided to students, faculty and staff of the University. In borrowing materials that must be returned, the USF libraries agree to follow the rules of the loaning library with regard to length of loan, fines and reimbursement for lost or damaged items.

All USF library users who borrow materials through interlibrary loan are responsible for the timely and safe return of these items. Items not returned by the due date are subject to a $1 per day fine. For overdue interlibrary loan materials, patrons will be notified regularly until the materials are returned or the account settled. The maximum overdue fine is $10.00 per item. Damaged or lost materials will be billed by the loaning institution to the borrower.

All unpaid charges for interlibrary loans will be placed on the borrower’s USF library record. Students will be denied registration for new classes, transcripts of grades, and diplomas until their records have been cleared. Those faculty and staff who have unpaid library charges at the time employment is terminated will be contacted to settle those debts.